

Kim Webber B.Sc. M.Sc. Chief Executive 52 Derby Street Ormskirk West Lancashire L39 2DF

Wednesday, 13 December 2017

TO: COUNCILLORS J KAY (CHAIRMAN), D MCKAY AND A PRITCHARD

Dear Councillor,

A meeting of the LICENSING SUB-COMMITTEE will be held in the COUNCIL CHAMBER, 52 DERBY STREET, ORMSKIRK L39 2DF on TUESDAY, 19 DECEMBER 2017 at 4.30 PM at which your attendance is requested.

Yours faithfully

Kim Webber Chief Executive

AGENDA (Open to the Public)

1. APOLOGIES

2. MEMBERSHIP OF THE SUB-COMMITTEE

To be apprised of any changes to the membership of the Sub – Committee in accordance with Council Procedure Rule 4.

3. URGENT BUSINESS

Note: No other business is permitted unless, by reason of special circumstances, which shall be specified at the meeting, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.

Agenda Items 9 & 10 are to be considered under this provision.

4. DECLARATIONS OF PARTY WHIP

Party Whips are not to be used by this Sub-Committee in respect of functions concerning the determination of new Licence Applications, Revocations and Appeals. When considering any other matter which relates to a decision of the Cabinet, in accordance with Regulatory Committee Procedure Rule 9, Members must declare the existence of the Committee's deliberations on the matter.

5. DECLARATIONS OF INTEREST

If a Member requires advice on Declarations of Interest, he/she is advised to contact the Borough Solicitor in advance of the meeting. (For the assistance of Members a checklist for use in considering their position on any particular item is included at the end of this agenda sheet).

6. MINUTES

There are no items under this heading.

7. **LICENSING HEARING PROCEDURE** 381 - 382

8. TEMPORARY EVENT NOTICE SUBMITTED IN RESPECT OF ALPINE CLUB LODGE, 17-21 RAILWAY ROAD, ORMSKIRK, LANCASHIRE, L39 2DN - 23 TO 27 DECEMBER 2017 To consider the report of the Director of Leisure & Wellbeing.

9. TEMPORARY EVENT NOTICE SUBMITTED IN RESPECT OF ALPINE CLUB LODGE, 17-21 RAILWAY ROAD, ORMSKIRK, LANCASHIRE, L39 2DN - 1 JANUARY 2018 To consider the report of the Director of Leisure & Wellbeing.

We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

FIRE EVACUATION PROCEDURE: Please see attached sheet.

MOBILE PHONES: These should be switched off or to 'silent' at all meetings.

For further information, please contact:-Julia Brown on 01695 585065 Or email julia.brown@westlancs.gov.uk

FIRE EVACUATION PROCEDURE FOR: COUNCIL MEETINGS WHERE OFFICERS ARE PRESENT (52 DERBY STREET, ORMSKIRK)

PERSON IN CHARGE: Most Senior Officer Present

ZONE WARDEN: Member Services Officer / Lawyer

DOOR WARDEN(S) Usher / Caretaker

IF YOU DISCOVER A FIRE

1. Operate the nearest **FIRE CALL POINT** by breaking the glass.

2. Attack the fire with the extinguishers provided only if you have been trained and it is safe to do so. **Do not** take risks.

ON HEARING THE FIRE ALARM

- 1. Leave the building via the **NEAREST SAFE EXIT. Do not stop** to collect personal belongings.
- 2. Proceed to the **ASSEMBLY POINT** on the car park and report your presence to the **PERSON IN CHARGE.**
- 3. **Do NOT** return to the premises until authorised to do so by the PERSON IN **CHARGE.**

NOTES:

Officers are required to direct all visitors regarding these procedures i.e. exit routes and place of assembly.

The only persons not required to report to the Assembly Point are the Door Wardens.

CHECKLIST FOR PERSON IN CHARGE

- 1. Advise other interested parties present that you are the person in charge in the event of an evacuation.
- 2. Make yourself familiar with the location of the fire escape routes and informed any interested parties of the escape routes.
- 3. Make yourself familiar with the location of the assembly point and informed any interested parties of that location.
- 4. Make yourself familiar with the location of the fire alarm and detection control panel.
- 5. Ensure that the zone warden and door wardens are aware of their roles and responsibilities.
- 6. Arrange for a register of attendance to be completed (if considered appropriate / practicable).

IN THE EVENT OF A FIRE, OR THE FIRE ALARM BEING SOUNDED

- 1. Ensure that the room in which the meeting is being held is cleared of all persons.
- 2. Evacuate via the nearest safe Fire Exit and proceed to the **ASSEMBLY POINT** in the car park.
- 3. Delegate a person at the **ASSEMBLY POINT** who will proceed to **HOME CARE LINK** in order to ensure that a back-up call is made to the **FIRE BRIGADE**.
- 4. Delegate another person to ensure that **DOOR WARDENS** have been posted outside the relevant Fire Exit Doors.

- 5. Ensure that the **ZONE WARDEN** has reported to you on the results of his checks, **i.e.** that the rooms in use have been cleared of all persons.
- 6. If an Attendance Register has been taken, take a **ROLL CALL**.
- 7. Report the results of these checks to the Fire and Rescue Service on arrival and inform them of the location of the **FIRE ALARM CONTROL PANEL**.
- 8. Authorise return to the building only when it is cleared to do so by the **FIRE AND RESCUE SERVICE OFFICER IN CHARGE**. Inform the **DOOR WARDENS** to allow re-entry to the building.

NOTE:

The Fire Alarm system will automatically call the Fire Brigade. The purpose of the 999 back-up call is to meet a requirement of the Fire Precautions Act to supplement the automatic call.

CHECKLIST FOR ZONE WARDEN

- 1. Carry out a physical check of the rooms being used for the meeting, including adjacent toilets, kitchen.
- 2. Ensure that **ALL PERSONS**, both officers and members of the public are made aware of the **FIRE ALERT**.
- 3. Ensure that ALL PERSONS evacuate IMMEDIATELY, in accordance with the FIRE EVACUATION PROCEDURE.
- 4. Proceed to the **ASSEMBLY POINT** and report to the **PERSON IN CHARGE** that the rooms within your control have been cleared.
- 5. Assist the **PERSON IN CHARGE** to discharge their duties.

It is desirable that the **ZONE WARDEN** should be an **OFFICER** who is normally based in this building and is familiar with the layout of the rooms to be checked.

INSTRUCTIONS FOR DOOR WARDENS

- 1. Stand outside the **FIRE EXIT DOOR(S)**
- 2. Keep the **FIRE EXIT DOOR SHUT.**
- 3. Ensure that **NO PERSON**, whether staff or public enters the building until **YOU** are told by the **PERSON IN CHARGE** that it is safe to do so.
- 4. If anyone attempts to enter the premises, report this to the **PERSON IN CHARGE.**
- 5. Do not leave the door **UNATTENDED.**



WEST LANCASHIRE BOROUGH COUNCIL

LICENSING AND GAMBLING COMMITTEE LICENSING SUB COMMITTEE

HEARING PROCEDURE

- 1. The Chairman introduces the Members and the main Officers.
- 2. The Chairman invites the other parties to the hearing to introduce themselves.
- 3. The Chairman refers to this procedure, which will be followed.

 NB. The Chairman will explain that he will allow the parties to proceed without specific time constraints. However, the Chairman will reserve the right to stop any cross examination unless it is required to consider the case as necessary.¹
- 4. The Chairman asks the Assistant Director Community Services (or their representative) to outline the application.

5. Applicant's case

- (a) The Applicant (or representative) will present their case. This will include general opening remarks followed by calling witnesses.
- (b) The other parties to the hearing may then ask questions of the Applicant and witnesses, commencing with each Responsible Authority (if present) and concluding with the Sub-Committee.
- 6. Relevant representations Responsible Authorities (if present)
 - (a) Each Responsible Authority (or representative) will present their case. This will include general opening remarks followed by calling witnesses.
 - (b) The other parties to the hearing may then ask questions of each Responsible Authority and witnesses, commencing with the Applicant and concluding with the Sub-Committee.
- 7. Relevant Representations Interested Parties (if present)

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¹ Regulation 23 Licensing Act (Hearings) Regulations 2005 2005/44

- (c) Interested Parties will be asked by the Chairman if they wish to elect a spokesperson or representative (or speak individually). Interested Parties will present their case. This will include general opening remarks followed by calling witnesses.
- (d) The other parties to the hearing may then ask questions of the Interested Parties and witnesses, commencing with the Applicant and concluding with the Sub-Committee.
- 8. If several representations (objections) have been received, Interested Parties may question the Applicant and witnesses in turn in an order to be determined by the Chairman. The same order will follow when it comes to the Interested Parties being questioned.
- 9. The Chairman to ask all parties and the Sub-Committee if they have any further relevant questions or comments arising from the hearing.
- 10. Interested Parties, Responsible Authorities and the Applicant to make their closing address in that order (so that the Applicant has the final say).
- 11. The Chairman will ask the Legal Adviser whether there are any other matters to be raised or resolved before the hearing is closed for deliberations.
- 12. The Sub-Committee will retire to determine the application calling the Legal Advisor and Member Services Officer as needed. All parties may then leave the hearing.
- 13. All parties to the hearing will be provided with the decision and accompanying reasons in writing within five working days of the date of the hearing.

Fnd.

If any of the parties, representative or observers, wish to discuss any matters relating to the hearing, Officers will be available at the conclusion of the hearing.

Agenda Item 8



LICENSING SUB-COMMITTEE

Date: 19 December 2017

Report of: Director Of Leisure And Wellbeing

Contact for further information: Samantha Jordan (Extn 5315)

(E-mail: samantha.jordan@westlancs.gov.uk)

SUBJECT: TEMPORARY EVENT NOTICE SUBMITTED IN RESPECT OF ALPINE CLUB LODGE, 17-21 RAILWAY ROAD, ORMSKIRK, LANCASHIRE, L39 2DN - 23 TO 27 DECEMBER 2017

Borough wide interest

1.0 PURPOSE OF REPORT

1.1 Under the Licensing Act 2003 (the Act), to consider a Temporary Event Notice (TEN) submitted in respect of Alpine Club Lodge, 17-21 Railway Road, Ormskirk, Lancashire, L39 2DN for the period of 23 December 2017 to 27 December 2017.

2.0 RECOMMENDATIONS

2.1 The Sub-Committee's instructions are requested.

3.0 PREMISES INFORMATION

3.1 Address of Premises: Alpine Club Lodge

17-21 Railway Road

Ormskirk L39 2DN

3.2 Premises Licence Holder: Mr Adam Sebastian Cooke

32 Briar Road Ainsdale Southport PR8 3RB

3.3 Applicant Mr Adam Sebastian Cooke

32 Briar Road Ainsdale Southport PR8 3RB

4.0 THE NOTICE

- 4.1 On 5 December 2017 a TEN was received, a copy of which is attached as Appendix 1 to this report.
- 4.2 A copy of the existing Premises Licence is attached as Appendix 2 to this report.
- 4.3 A location plan is attached at Appendix 3 to this report.

5.0 RELEVANT PERSONS

Environmental Protection

- 5.1 On 8 December 2017, an objection notice was submitted by a Senior Environmental Officer from the Council's Environmental Protection Service. The objection raises concerns regarding potential disturbance from recorded music and patrons in the vicinity would cause a public nuisance to occupiers of residential dwellings in close proximity. The objection is made under the prevention of public nuisance Licensing Objective.
- 5.2 A copy of the objection notice is attached as Appendix 4 to this report.

Lancashire Constabulary

5.3 No objections.

6.0 LICENSING POLICY AND LEGAL CONSIDERATIONS

- 6.1 The Local Authority must have regard to the provisions of the Licensing Act 2003. In addition Section 4 of the Licensing Act 2003 provides that a Licensing Authority must have regard to its Statement of Licensing Policy and to the guidance issued by the Secretary of State under Section 182 of the Act.
- 6.2 As Members will be aware, the four licensing objectives are as follows:
 - The Prevention of Crime and Disorder
 - Public Safety
 - Prevention of Public Nuisance
 - The Protection of Children from Harm
- 6.3 The Act provides that on receipt of an objection notice, the Licensing Authority must hold a hearing to consider it.
- 6.4 In determining this matter, the Licensing Authority should have regard to the TEN, the objection and any information provided at the hearing. The Licensing Authority may take the following steps if it considered it appropriate for the promotion of the licensing objectives:
 - (i) Accept the TEN as notified

- (ii) As the TEN relates to a premises that is already licensed accept the TEN as notified but impose one or more of the existing Premises Licence conditions insofar as such conditions are not inconsistent with the event
- (iii) Reject the TEN and issue a counter-notice to render the event unauthorised. In such cases, the reasons for the decision must also be provided.
- 6.5 In deciding which of the powers to use it is expected that the Licensing Authority should, as far as possible, seek to establish the causes of the concerns that the representations identify. Any action the Committee may wish to take should generally be directed at these causes and should always be no more than an appropriate response in the cause of promoting the licensing objectives.
- 6.6 In particular, Members' attention is drawn to the following sections of the Policy, which must be read in conjunction with this report:

Section 4	Prevention of Public Nuisance	pages 14-17
Section 10	Consideration of Temporary	page 34
	Event Notices	

7.0 HUMAN RIGHTS ACT IMPLICATIONS

7.1 The Human Rights Act 1988 makes it unlawful for a Local Authority to act in a way that is incompatible with the European Convention on Human Rights. The Council will have particular regard to the following convention rights;

Article 6

that in the determination of civil rights and obligations everyone is entitled to a fair public hearing within a reasonable time by an independent and impartial tribunal established by law;

Article 8

that everyone has the right to respect for his home and family life;

Article 1 of the First Protocol

that every person is entitled to the peaceful enjoyment of his/her possessions including for example, possession of a licence.

8.0 SUSTAINABILITY IMPLICATIONS/COMMUNITY STRATEGY

8.1 The recommendations contained in this report have limited sustainability and/or community strategy implications. However, the Council's Licensing Policy (required under the Licensing Act 2003), which underpins the Committee's decision, impacts upon many areas within the Community. The Licensing Objectives contained in the Policy fit closely with many aspects of the Community Strategy and has the following links with the Community Strategy: Community Safety (issues A, C and E); Economy and Employment (issue D); Health and Social Care (issue A).

9.0 FINANCIAL AND RESOURCE IMPLICATIONS

9.1 No additional financial or other resources are required.

10.0 RISK ASSESSMENT

10.1 The Council has a legal duty to administer the Licensing Act 2003 and is under a legal duty to determine the matter contained in this report. A failure to determine this matter would result in potential legal challenge.

Background Documents

There are no background documents (as defined in Section 100 D (5) of the Local Government Act 1972) have been relied on to a material extent in the preparation of this report.

Equality Impact Assessment

The decision does not have any direct impact on members of the public, employees, elected members and / or stakeholders. Therefore no Equality Impact Assessment is required.

Appendices

Temporary Event Notice	(Appendix 1)
Premises Licence	(Appendix 2)
Location Plan	(Appendix 3)
Representation	(Appendix 4)



West Lancashire Application for a Temporary Event Notice Licensing Act 2003

For help contact

licensing.enquiries@westlancs.gov.uk

Telephone: 01695 577177

Section 1 of 9			
You can save the form at any	time and resume it later. You do not need to be	logged in when you resume.	
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.	
Your reference Boxing Day		You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.	
Are you an agent acting on b	ehalf of the applicant?	Put "no" if you are applying on your own behalf or on behalf of a business you own or	
○ Yes		work for.	
Applicant Details			
First name	Adam		
Family name	Cooke		
E-mail address	adamcooke4921@gmail.com		
Main telephone number	07789907712	Include country code.	
Other telephone number			
☐ Indicate here if you wo	uld prefer not to be contacted by telephone		
Are you:			
 Applying as a business or organisation, including as a sole trader 		A sole trader is a business owned by one	
 Applying as an individual 	ual	person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.	

Continued from previous page		
Your Address		Address official correspondence should be
		Address official correspondence should be sent to.
Building number or name	32	
Street	Briar Road	
District	Ainsdale	
City or town	Southport	
County or administrative area		
Postcode	PR8 3RB	
Country	United Kingdom	
Section 2 of 9		
APPLICATION DETAILS (See 2	also guidance on completing the form, gene	ral notes and note 1)
Have you had any previous or		
Yes	No	
Your date of birth	14 / 10 / 1982 dd mm yyyy	Applicant must be 18 years of age or older
National Insurance number	JH 56 22 02 C	This box need not be completed if you are an individual not liable to pay UK national insurance.
Place of birth	Ormskirk	
Correspondence Address		
•	similar to) the address given in section one?	If "Yes" is selected you can re-use the details
Yes	○ No	from section one, or amend them as required. Select "No" to enter a completely new set of details.
Building number or name	32	
Street	Briar Road	
District	Ainsdale	
City or town	Southport	
County or administrative area		
Postcode	PR8 3RB	
Country	United Kingdom	

Continued from previous page		
Additional Contact Details		
Are the contact details the sam	ne as (or similar to) those given in section one?	If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.
Yes	○ No	
E-mail	adamcooke4921@gmail.com	
Telephone number	07789907712	
Other telephone number		
Section 3 of 9		
THE PREMISES		
activity at the premises describ Give the address of the premis	es where you intend to carry on the licensable anance Survey references). (See also guidance o	activities or if it has no address give a detailed
Yes	○ No	
Address Is the address the same as (or s	similar to) the address given in section one?	If "Yes" is selected you can re-use the details from section one, or amend them as
○ Yes	No	required. Select "No" to enter a completely new set of details.
Building number or name	Alpine Club Lodge	
Street	17-21 Railway Road	
District		
City or town	Ormskirk	
County or administrative area		
Postcode	L39 2DN	
Country	United Kingdom	
Does a premises licence or club the premises (or any part of the	o premises certificate have effect in relation to e premises)?	
○ Neither	es licence Club premises certificate	
Premises licence number	05051	
Location Details		
Provide further details about th	ne location of the event	
we intend to use the whole pro	emises of Alpine Bar	
	Page 389	

		s or intend to restrict the area to which this notice applies, give a eting the form, note 3)
Describe the nature of the pro-	emises below <u>(see also guidan</u>	ce on completing the form, note 4)
Bar/Nightclub		
Describe the nature of the ev	ent below (see also guidance o	on completing the form, note 5)
		2nd, Saturday 23rd and Tuesday 26th (Boxing Night). All current e present throughout the event
Section 4 of 9		
LICENSABLE ACTIVITIES		
(see also guidance on comple		
	ted entertainment	
☐ The provision of late nig	ght refreshment	
☐ The giving of a late tem	porary event notice	Late notices can be given no later than 5 working days but no earlier than 9 working days before the event. (See also guidance on completing the form, note 7).
Event Dates		<u></u>
	least 10 working days between premises for licensable activit	n the date you submit this form and the date of the earliest event ies.
State the dates on which you	intend to use these premises	for licensable activities
(see also guidance on comple	eting the form, note 8)	
Event start date	23 / 12 / 2017 dd mm yyyy	The maximum period for using premises for licensable activities under the authority of a temporary event notice is 168 hours or seven days.
Event end date	27 / 12 / 2017 dd mm yyyy Pa	ge 390

Continued from previous page		
State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock) (see also guidance on completing the form, note 9)		
State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers (see also guidance on completing the form, note 10)	350	Note that the maximum number of people cannot exceed 499.
supplies will be for consumption (see also guidance on complet	nclude the supply of alcohol, state whether the on on or off the premises, or both ing the form, note 11):	
On the premises only		
 Off the premises only 		
○ Both		
Section 5 of 9		
RELEVANT ENTERTAINMENT	(See also guidance on completing the form	n, note 12)
State if the licensable activities period that you propose to pro	will include the provision of relevant entertain ovide relevant entertainment	ment. If so, state the times during the event
a DJ from 02.00-03.00		
Section 6 of 9		
PERSONAL LICENCE HOLDER	S (See also guidance on completing the forn	n, note 13)
Do you currently hold a valid personal licence?	YesNo	
Provide the details of your per	sonal licence below.	
Issuing licensing authority	Sefton Council	
Licence number	022042	
Date of issue	dd mm yyyy	
Date of expiry	20 / 05 / 2023 dd mm yyyy Page 391	

Continued from previous page	Any	y further re	levant details		
]		
Section 7 of 9					
PREVIOUS TEMPORARY EVEN	IT NO	OTICES (S	ee also guid	ance o	n completing the form, note 14)
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	•	Yes	0	No	
State the number of temporary event notices you have given for events in that same calendar year	1				
Have you already given a temporary event notice for the same premises in which the event period: a) Ends 24 hours or less before; or b) Begins 24 hours or less after the event period proposed in this notice?	0	Yes	•	No	
Section 8 of 9					
ASSOCIATES AND BUSINESS	COLI	EAGUES	(See also gu	idance	e on completing the form, note 15)
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	0	Yes	•	No	
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) Ends 24 hours or less before; or b) Begins 24 hours or less after the event period	0	Yes	•	No	
proposed in this notice?					

Continued from previous page			
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	○ Yes		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) Ends 24 hours or less before; or b) Begins 24 hours or less after the event period proposed in this notice?	○ Yes • No		
Section 9 of 9			
CONDITION (See also guidan	ce on completing the form, note 17)		
It is a condition of this temporary event notice that where the relevant licensable activities described in Sections 4 and 5 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.			
PAYMENT DETAILS			
This fee must be paid to the au	hority. If you complete the application online, you must pay it by debit or credit card.		
This formality requires a fixed fe	ee of £21		
DECLARATION (See also guidance on completing the form, note 18)			
This section should be complet behalf of the applicant?"	ed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on		
Full name	Adam Cooke		
Capacity	Manager		
Date	05 / 12 / 2017 dd mm yyyy		
	Add another signatory		
Once you're finished you need to do the following: 1. Save this form to your computer by clicking file/save as 2. Go back to https://www.gov.uk/apply-for-a-licence/temporary-event-notice/west-lancashire/apply-1 to upload this file and continue with your application. Don't forget to make sure you have all your supporting documentation to hand.			

OFFICE USE ONLY	
Applicant reference number	Boxing Day
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	
< Previous <u>1</u> <u>2</u> <u>3</u> <u>4</u>	<u>5 6 7 8 9</u> Next >



West Lancashire Borough Council

LEISURE AND WELLBEING SERVICES, ROBERT HODGE CENTRE, STANLEY WAY, SKELMERSDALE, WEST LANCASHIRE, WN8 8EE

Tel: 01695 577177 Fax: 01695 585126 email: licensing.enquiries@westlancs.gov.uk

Licensing Act 2003

Premises Licence

LN/00005051

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION:

Alpine Club Lodge

17-21 Railway Road, Ormskirk, Lancashire, L39 2DN, ,

Telephone: 01695 580702

WHERE THE LICENCE IS TIME LIMITED THE DATES: N/A

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE:					
On Sales Alcohol Sale/Supply	Recorded Music Dance performance	Facilities for Dance Facilities for Music	Similar Entertainment		
Live Music	Sanco portormanoc	i dominioo ioi muolo			

THE TIMES THE LICENCE AU		NG OUT OF LICENSAB	LE ACTIVITIES:	
Activity	Location (if known)		Time From	Time To
Alcohol Sale/Supply	Whole Area	Monday	10:00	02:00
Live Music Recorded Music Dance performance Facilities for Dance	Tuesday	10:00	02:00	
		Wednesday	10:00	02:00
Facilities for Music		Thursday	10:00	02:00
Similar Entertainment		Friday	10:00	02:00
		Saturday	10:00	02:00
		Sunday	10:00	02:00

THE OPENING HOURS OF THE PREMISES:			
Description	Days	Time From	Time To
On Sales	Monday	10:00	02:30
	Tuesday	10:00	02:30
	Wednesday	10:00	02:30
	Thursday	10:00	02:30
	Friday	10:00	02:30
	Saturday	10:00	02:30
	Sunday	10:00	02:30

NON STANDARD TIMINGS:

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF SUPPLIES: ON the premises ONLY.



West Lancashire Borough Council

LEISURE AND WELLBEING SERVICES, ROBERT HODGE CENTRE, STANLEY WAY, SKELMERSDALE, **WEST LANCASHIRE, WN8 8EE**

Tel: 01695 577177 Fax: 01695 585126 email: licensing.enquiries@westlancs.gov.uk

Licensing Act 2003

Premises Licence

LN/00005051

Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE:

Name: Lancashire Management Limited

Address: 17-21 Railway Road

> Ormskirk Lancashire L39 2DN

Telephone: Email:

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE): 09791560

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE **AUTHORISES FOR THE SUPPLY OF ALCOHOL:**

Name: Mr Adam Cooke Address:

32 Briar Road Ainsdale Southport

PR8 3RB

Telephone:

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL:

022042 Licence No: Issued by: Sefton Council



5.

West Lancashire Borough Council

LEISURE AND WELLBEING SERVICES, ROBERT HODGE CENTRE, STANLEY WAY, SKELMERSDALE, WEST LANCASHIRE, WN8 8EE

Tel: 01695 577177 Fax: 01695 585126 email: licensing.enquiries@westlancs.gov.uk

Licensing Act 2003

Premises Licence

LN/00005051

ANNEX 1 - MANDATORY CONDITIONS

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

- 1. No supply of alcohol may be made under the Premises Licence
 - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
 - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
- 2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.
- 3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
 - games or other activities which require or encourage, or are designed to require or encourage, individuals to
 - drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - provision of free or discounted alcohol or any other thing as a prize to encourage or reward the
 purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a
 significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
 - (a) a holographic mark or
 - (b) an ultraviolet feature.

- 6. The responsible person shall ensure that -
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

- 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 2. For the purposes of the condition set out in paragraph 1
 - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) "permitted price" is the price found by applying the formula –

$$P = D + (DxV)$$

Where -

- (i) P is the permitted price
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence
 - (i) The holder of the premises licence
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
 - (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If the Premises Licence allows Exhibition of Films

- 1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
- 2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.
- 3. Where
 - (a) The film classification body is not specified in the licence, or
 - (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section "children" means any person aged under 18; and "film classification body" means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

If the Premises Licence has conditions in respect of Door Supervision except theatres, cinemas, bingo halls and casinos

- 1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:
 - (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - (b) be entitled to carry out that activity by virtue of section 4 of the Act.
- 2. But nothing in subsection (1) requires such a condition to be imposed:
 - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
 - (b) in respect of premises in relation to:
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act.
- 3. For the purposes of this section:
 - (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

The Mandatory Conditions on this licence are those that where in force at the time the Licence was printed, but that they are subject to amendment by Central Government. Current Mandatory Conditions can be viewed at www.gov.uk.

The premises licence holder should be warned that it is a requirement that they must comply with the Mandatory Condition in force not merely the ones contained on the licence.

ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

Fire extinguisher and fire alarm equipment to be maintained in accordance with certification and testing requirements.

Carry out risk assessments for licensable activities.

Volume and tempo of music/entertainment will be reduced one hour prior to closing.

Noise from music and associated sources (including DJ's and amplified voices) emanating from the premises will not be audible at the boundary of any nearby residential premises, at such a level which would constitute a nuisance inside those premises (with windows open)

All external windows and doors will be kept closed after 23.00 hours Monday to Sunday, other than for access and egress or in the event of an emergency. A management system will be in place to ensure this situation remains (the main external entrance doors may be kept open so long as the internal lobby doors are kept closed).

From Monday to Thursday two door supervisors to control the queue when customers are entering the premises to ensure that customers are advised as to the amount of time they are going to have to wait to gain entry to the premises, and to prevent any potential customer from entering the premises in such a way that may cause nuisance or disturbance.

From Monday to Thursday two door supervisors registered with the SIA will remain outside the premises until at least 10 minutes after the last customer has left the premises.

No off sales shall be permitted.

Signs to be placed in highly visible areas reminding customers to leave the premises quietly and to respect their neighbours during their journey home

All staff are trained and receive on going training in advising customers to leave the premises quietly and to respect their

neighbours during their journey home.

Music is lowered during the last hour and the DJ makes announcements from 01:30am and at 10 minute intervals until close advising customers to leave the premises quietly and to respect their neighbours during their journey home.

Door staff also advise customers to leave quietly as they disperse at the end of the night and keep a watchful eye on any customers congregating outside of the bar and politely ask them to move on in an orderly fashion.

A manager is present at the exit at closing reminding customers as they leave and ensuring that the door staff and staff emphasise the need for customers to remain quiet during their journey home.

Student Nights - In addition to regular dispersal policy, barriers are placed outside of the entrance 30 minutes before the end of the night and are manned by 2 door staff to prevent students from spilling out into the road who will remain in place until 10 minutes after the last customer has left. Trained staff in high visibility vests will assist the door staff by manning the area at the end of the barriers.

ANNEX 3 - CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

That the premises shall operate and maintain a CCTV system which shall be in use during all times licensable activities are taking place at the premises and comply as follows:-

- (i) The system shall cover all entrances and exits from the premises, in addition to covering areas of the premises used to store, supply or consume licensed products.
- (ii) The focus of the camera(s) shall be so as to enable clear identification or persons on the premises.
- (iii) The system will be capable of time and date stamping recordings and retaining said recordings for at least 21 days.
- (iv) The data Controller shall make footage available to a police officer or Authorised Officer, where such a request is made in accordance with the Data Protection Act 1998.
- (v) The premises will display signage informing customers that CCTV is in operation at the premises.
- B. That a risk assessment must be carried out of all licensable activities in the premises.
- C. That signs requesting the customers leave the premises quietly shall be displayed at the exits.
- D. That the site must be fully air conditioned.
- E. That patio doors leading to the external beer garden will be closed at 23:00 hours except for access and egress to and from the premises and/or in the event of an emergency.
- F. That no glassware to be collected from the premises or to be disposed of into outside waste receptacles between 23:00 and 08:00 hours.
- G. That the premises will operate a policy that prevents the sale of alcohol to persons under 18 to the satisfaction of the police and local authority. This policy shall state that any person, who does not appear to be at least 21 years of age, will not be served unless they can produce a recognised proof of age card accredited under the Proof of Age Standards Scheme (PASS), photocard driving licence or passport.
- H. That all staff will be trained in relation to the sale of alcohol to persons under 18. This and made available for inspection by any responsible authority on reasonable request.
- I. That the DPS will ensure the premises maintains an incident book which will contain a record of all incidents relating the premises, its staff and customers, including time, date, nature of incident and outcome to the satisfaction of Lancashire Constabulary and the Local Authority. This record will be available on request to any responsible authority.
- J. There shall be permanent notices placed on walls and pillers close to all exits where they can be seen and easily read by customers requesting them to leave the premises and the area quietly.

Dated: 14 December 2017

Stiller

Director Of Leisure And Wellbeing



West Lancashire Borough Council
LEISURE AND WELLBEING SERVICES, ROBERT HODGE CENTRE, STANLEY WAY, SKELMERSDALE,
WEST LANCASHIRE, WN8 8EE

Tel: 01695 577177 Fax: 01695 585126 email: licensing.enquiries@westlancs.gov.uk

Licensing Act 2003

Premises Licence

LN/00005051

ANNEX 4 - PLANS



Districts

Other District/Unitary Authority

Lancashire Districts

Alpine Club Lodge



Date: 11/12/2017

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Centre of map: 341597:408300



Memorandum

To SENIOR LICENCING OFFICER Ref:LN/557692 WK/235682

From Environmental Protection and

Community Safety Manager OUR Ref: 235799

Subject Application for a Temporary Event Notice (Christmas)

Alpine Club Lodge, 17-21 Railway Road, Ormskirk

Date 7 December 2017

Thank you for consulting me with regard to this Temporary Event Notice.

Under Section 104(2) of the Licensing Act 2003, I am submitting this objection notice to the granting of this application as West Lancashire Borough Council, being the relevant person, is satisfied that allowing these premises to be used in accordance with the notice would undermine the public nuisance objective.

The proposal is to extend the licensed hours from 2am to 3am in the early hours of the morning following Friday 22nd, Saturday 23rd and Tuesday 26th (Boxing Night).

The grounds for this objection are that I consider that noise from recorded music and patrons in the vicinity would cause a public nuisance to occupiers of residential dwellings in close proximity. We have current complaints alleging noise from bass music from the premises and noise from patrons in the street in front of the premises.

As a result of these complaints, recording equipment was installed in nearby residential premises and bass music was recorded within the home at a level likely to cause a noise nuisance. I feel it would be inappropriate to allow this Temporary Event which would extend the period of music at the premises later into the night when nearby residents are expecting to sleep which would result in public nuisance to occupiers.

Jill Antrobus
Principle Environmental Health Officer
Ext 5427

Agenda Item 9



LICENSING SUB-COMMITTEE

Date: 19 December 2017

Report of: Director Of Leisure And Wellbeing

Contact for further information: Samantha Jordan (Extn 5315)

(E-mail: samantha.jordan@westlancs.gov.uk)

SUBJECT: TEMPORARY EVENT NOTICE SUBMITTED IN RESPECT OF ALPINE CLUB LODGE, 17-21 RAILWAY ROAD, ORMSKIRK, LANCASHIRE, L39 2DN - 1 JANUARY 2018

Borough wide interest

1.0 PURPOSE OF REPORT

1.1 Under the Licensing Act 2003 (the Act), to consider a Temporary Event Notice (TEN) submitted in respect of Alpine Club Lodge, 17-21 Railway Road, Ormskirk, Lancashire, L39 2DN for the period of 1 January 2018.

2.0 RECOMMENDATIONS

2.1 The Sub-Committee's instructions are requested.

3.0 PREMISES INFORMATION

3.1 Address of Premises: Alpine Club Lodge

17-21 Railway Road

Ormskirk L39 2DN

3.2 Premises Licence Holder: Mr Adam Sebastian Cooke

32 Briar Road Ainsdale Southport PR8 3RB

3.3 Applicant Mr Adam Sebastian Cooke

32 Briar Road Ainsdale Southport PR8 3RB

4.0 THE NOTICE

- 4.1 On 5 December 2017 a TEN was received, a copy of which is attached as Appendix 1 to this report.
- 4.2 A copy of the existing Premises Licence is attached as Appendix 2 to this report.
- 4.3 A location plan is attached at Appendix 3 to this report.

5.0 RELEVANT PERSONS

Environmental Protection

- 5.1 On 8 December 2017, an objection notice was submitted by a Senior Environmental Officer from the Council's Environmental Protection Service. The objection raises concerns regarding potential disturbance from recorded music and patrons in the vicinity would cause a public nuisance to occupiers of residential dwellings in close proximity. The objection is made under the prevention of public nuisance Licensing Objective.
- 5.2 A copy of the objection notice is attached as Appendix 4 to this report.

Lancashire Constabulary

5.3 No objections.

6.0 LICENSING POLICY AND LEGAL CONSIDERATIONS

- 6.1 The Local Authority must have regard to the provisions of the Licensing Act 2003. In addition Section 4 of the Licensing Act 2003 provides that a Licensing Authority must have regard to its Statement of Licensing Policy and to the guidance issued by the Secretary of State under Section 182 of the Act.
- 6.2 As Members will be aware, the four licensing objectives are as follows:
 - The Prevention of Crime and Disorder
 - Public Safety
 - Prevention of Public Nuisance
 - The Protection of Children from Harm
- 6.3 The Act provides that on receipt of an objection notice, the Licensing Authority must hold a hearing to consider it.
- 6.4 In determining this matter, the Licensing Authority should have regard to the TEN, the objection and any information provided at the hearing. The Licensing Authority may take the following steps if it considered it appropriate for the promotion of the licensing objectives:
 - (i) Accept the TEN as notified

- (ii) As the TEN relates to a premises that is already licensed accept the TEN as notified but impose one or more of the existing Premises Licence conditions insofar as such conditions are not inconsistent with the event
- (iii) Reject the TEN and issue a counter-notice to render the event unauthorised. In such cases, the reasons for the decision must also be provided.
- 6.5 In deciding which of the powers to use it is expected that the Licensing Authority should, as far as possible, seek to establish the causes of the concerns that the representations identify. Any action the Committee may wish to take should generally be directed at these causes and should always be no more than an appropriate response in the cause of promoting the licensing objectives.
- 6.6 In particular, Members' attention is drawn to the following sections of the Policy, which must be read in conjunction with this report:

Section 4	Prevention of Public Nuisance	pages 14-17
Section 10	Consideration of Temporary	page 34
	Event Notices	

7.0 HUMAN RIGHTS ACT IMPLICATIONS

7.1 The Human Rights Act 1988 makes it unlawful for a Local Authority to act in a way that is incompatible with the European Convention on Human Rights. The Council will have particular regard to the following convention rights;

Article 6

that in the determination of civil rights and obligations everyone is entitled to a fair public hearing within a reasonable time by an independent and impartial tribunal established by law;

Article 8

that everyone has the right to respect for his home and family life;

Article 1 of the First Protocol

that every person is entitled to the peaceful enjoyment of his/her possessions including for example, possession of a licence.

8.0 SUSTAINABILITY IMPLICATIONS/COMMUNITY STRATEGY

8.1 The recommendations contained in this report have limited sustainability and/or community strategy implications. However, the Council's Licensing Policy (required under the Licensing Act 2003), which underpins the Committee's decision, impacts upon many areas within the Community. The Licensing Objectives contained in the Policy fit closely with many aspects of the Community Strategy and has the following links with the Community Strategy: Community Safety (issues A, C and E); Economy and Employment (issue D); Health and Social Care (issue A).

9.0 FINANCIAL AND RESOURCE IMPLICATIONS

9.1 No additional financial or other resources are required.

10.0 RISK ASSESSMENT

10.1 The Council has a legal duty to administer the Licensing Act 2003 and is under a legal duty to determine the matter contained in this report. A failure to determine this matter would result in potential legal challenge.

Background Documents

There are no background documents (as defined in Section 100 D (5) of the Local Government Act 1972) have been relied on to a material extent in the preparation of this report.

Equality Impact Assessment

The decision does not have any direct impact on members of the public, employees, elected members and / or stakeholders. Therefore no Equality Impact Assessment is required.

Appendices

Temporary Event Notice	(Appendix 1)
Premises Licence	(Appendix 2)
Location Plan	(Appendix 3)
Representation	(Appendix 4)



West Lancashire Application for a Temporary Event Notice Licensing Act 2003

For help contact

licensing.enquiries@westlancs.gov.uk

Telephone: 01695 577177

		required information
Section 1 of 9		
You can save the form at any t	ime and resume it later. You do not need to be	logged in when you resume.
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	Alpine NYE	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on be	half of the applicant? Io	Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
Applicant Details		
First name	Adam	
Family name	Cooke	
E-mail address	adamcooke4921@gmail.com	
Main telephone number	07789907712	Include country code.
Other telephone number		
☐ Indicate here if you wou	ld prefer not to be contacted by telephone	_
Are you:		
Applying as a business of Applying as an individual	or organisation, including as a sole trader	A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Continued from previous page		
Your Address		Address official correspondence should be
		Address official correspondence should be sent to.
Building number or name	32	
Street	Briar Road	
District	Ainsdale	
City or town	Southport	
County or administrative area		
Postcode	PR8 3RB	
Country	United Kingdom	
Section 2 of 9		
APPLICATION DETAILS (See 2	also guidance on completing the form, gene	ral notes and note 1)
Have you had any previous or		
Yes	No	
Your date of birth	14 / 10 / 1982 dd mm yyyy	Applicant must be 18 years of age or older
National Insurance number	JH 56 22 02 C	This box need not be completed if you are an individual not liable to pay UK national insurance.
Place of birth	Ormskirk	
Correspondence Address		
•	imilar to) the address given in section one?	If "Yes" is selected you can re-use the details
Yes	○ No	from section one, or amend them as required. Select "No" to enter a completely new set of details.
Building number or name	32	
Street	Briar Road	
District	Ainsdale	
City or town	Southport	
County or administrative area		
Postcode	PR8 3RB	
Country	United Kingdom	

Continued from previous page		
Additional Contact Details		
Are the contact details the sam	ne as (or similar to) those given in section one?	If "Yes" is selected you can re-use the details from section one, or amend them as
Yes	○ No	required. Select "No" to enter a completely new set of details.
E-mail	adamcooke4921@gmail.com	
Telephone number	07789907712	
Other telephone number		
Section 3 of 9		
THE PREMISES		
activity at the premises describ Give the address of the premise	es where you intend to carry on the licensable anance Survey references). (See also guidance o	activities or if it has no address give a detailed
Yes	○ No	
Address Is the address the same as (or s	imilar to) the address given in section one? • No	If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.
Building number or name	Alpine Club Lodge	less set of details.
Street	17-21 Railway Road	
District		
City or town	Ormskirk	
County or administrative area		
Postcode	L39 2DN	
Country	United Kingdom	
Does a premises licence or club the premises (or any part of the	premises certificate have effect in relation to e premises)?	
Neither • Premise	es licence Club premises certificate	
Premises licence number	05051	
Location Details		
Provide further details about th	ne location of the event	
we intend to use the whole pro	·	
	Page 413	

Continued from previous page If you intend to use only part of the premises at this address or intend to resti description and details below (see also guidance on completing the form, no	
Describe the nature of the premises below (see also guidance on completing	the form, note 4)
Bar/Nightclub	
Describe the nature of the event below (see also guidance on completing the	form, note 5)
To extend the opening hours from 2am to 3am. All current licensing condition present throughout the event	ons will be met and SIA security staff will be
Section 4 of 9	
LICENSABLE ACTIVITIES	
State the licensable activities that you intend to carry on at the premises (see also guidance on completing the form, note 6):	
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	
☐ The provision of late night refreshment	
☐ The giving of a late temporary event notice	Late notices can be given no later than 5 working days but no earlier than 9 working days before the event. (See also guidance on completing the form, note 7).
Event Dates	note 1).
There must be a period of at least 10 working days between the date you subwhen you will be using these premises for licensable activities.	mit this form and the date of the earliest event
State the dates on which you intend to use these premises for licensable activ	vities
(see also guidance on completing the form, note 8)	
Event start date 01 / 01 / 2018 dd mm yyyy	The maximum period for using premises for licensable activities under the authority of a temporary event notice is 168 hours or seven days.
Event end date 01 / 01 / 2018 dd mm yyyy Page 414	

Continued from previous page		
State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock) (see also guidance on completing the form, note 9)		
State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers (see also guidance on completing the form, note 10)	350	Note that the maximum number of people cannot exceed 499.
supplies will be for consumption (see also guidance on complet	nclude the supply of alcohol, state whether the on on or off the premises, or both ing the form, note 11):	
On the premises only		
 Off the premises only 		
○ Both		
Section 5 of 9		
RELEVANT ENTERTAINMENT	(See also guidance on completing the form	n, note 12)
State if the licensable activities period that you propose to pro	will include the provision of relevant entertain ovide relevant entertainment	ment. If so, state the times during the event
a DJ from 02.00-03.00		
Section 6 of 9		
PERSONAL LICENCE HOLDER	S (See also guidance on completing the forn	n, note 13)
Do you currently hold a valid personal licence?	YesNo	
Provide the details of your per	sonal licence below.	
Issuing licensing authority	Sefton Council	
Licence number	022042	
Date of issue	dd mm yyyy	
Date of expiry	20 / 05 / 2023 dd mm yyyy Page 415	

Continued from previous page	Any	y further re	elevant details		
]		
Section 7 of 9					
PREVIOUS TEMPORARY EVEN	IT NO	OTICES (S	ee also guida	ance o	n completing the form, note 14)
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	•	Yes	0	No	
State the number of temporary event notices you have given for events in that same calendar year	0				
Have you already given a temporary event notice for the same premises in which the event period: a) Ends 24 hours or less before; or b) Begins 24 hours or less after the event period proposed in this notice?	0	Yes	•	No	
Section 8 of 9					
ASSOCIATES AND BUSINESS	COLI	EAGUES	(See also gu	idance	e on completing the form, note 15)
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	0	Yes	•	No	
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) Ends 24 hours or less before; or b) Begins 24 hours or less after the event period	0	Yes	•	No	

Continued from previous page				
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	○ Yes			
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) Ends 24 hours or less before; or b) Begins 24 hours or less after the event period proposed in this notice?	○ Yes			
Section 9 of 9				
CONDITION (See also guidan	ce on completing the form, note 17)			
above include the supply of alc	ry event notice that where the relevant licensable activities described in Sections 4 and 5 ohol that all such supplies are made by or under the authority of the premises user.			
PAYMENT DETAILS				
This fee must be paid to the au	thority. If you complete the application online, you must pay it by debit or credit card.			
This formality requires a fixed for	ee of £21			
DECLARATION (See also guid	ance on completing the form, note 18)			
This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"				
Full name	Adam Cooke			
Capacity	Manager			
Date	05 / 12 / 2017 dd mm yyyy			
	Add another signatory			
Once you're finished you need to do the following: 1. Save this form to your computer by clicking file/save as 2. Go back to https://www.gov.uk/apply-for-a-licence/temporary-event-notice/west-lancashire/apply-1 to upload this file and continue with your application. Don't forget to make sure you have all your supporting documentation to hand.				

OFFICE USE ONLY					
Applicant reference number	Alpine NYE				
Fee paid					
Payment provider reference					
ELMS Payment Reference					
Payment status					
Payment authorisation code					
Payment authorisation date					
Date and time submitted					
Approval deadline					
Error message					
Is Digitally signed					
< Previous <u>1</u> <u>2</u> <u>3</u> <u>4</u>	<u>5</u> <u>6</u> <u>7</u> <u>8</u> <u>9</u> Next >				



West Lancashire Borough Council
LEISURE AND WELLBEING SERVICES, ROBERT HODGE CENTRE, STANLEY WAY, SKELMERSDALE, **WEST LANCASHIRE, WN8 8EE**

Tel: 01695 577177 Fax: 01695 585126 email: licensing.enquiries@westlancs.gov.uk

Licensing Act 2003

Premises Licence

LN/00005051

01695 580702

Telephone:

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION:

Alpine Club Lodge

17-21 Railway Road, Ormskirk, Lancashire, L39 2DN,

WHERE THE LICENCE IS TIME LIMITED THE DATES:

N/A

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE:						
On Sales	Recorded Music	Facilities for Dance	Similar Entertainment			
Alcohol Sale/Supply	Dance performance	Facilities for Music				
Live Music	_					

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES:					
Activity	Location (if known)		Time From	Time To	
Alcohol Sale/Supply Live Music Recorded Music	Whole Area	Monday Tuesday	10:00 10:00	02:00 02:00	
Dance performance Facilities for Dance		Wednesday	10:00	02:00	
Facilities for Music		Thursday	10:00	02:00	
Similar Entertainment		Friday	10:00	02:00	
		Saturday	10:00	02:00	
		Sunday	10:00	02:00	

THE OPENING HOURS OF THE PREMISES:					
Description	Days	Time From	Time To		
On Sales	Monday	10:00	02:30		
	Tuesday	10:00	02:30		
	Wednesday	10:00	02:30		
	Thursday	10:00	02:30		
	Friday	10:00	02:30		
	Saturday	10:00	02:30		
	Sunday	10:00	02:30		

NON STANDARD TIMINGS:

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF SUPPLIES: ON the premises ONLY.



West Lancashire Borough Council

LEISURE AND WELLBEING SERVICES, ROBERT HODGE CENTRE, STANLEY WAY, SKELMERSDALE, **WEST LANCASHIRE, WN8 8EE**

Tel: 01695 577177 Fax: 01695 585126 email: licensing.enquiries@westlancs.gov.uk

Licensing Act 2003

Premises Licence

LN/00005051

Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE:

Name: Lancashire Management Limited

Address: 17-21 Railway Road

> Ormskirk Lancashire L39 2DN

Telephone: Email:

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE): 09791560

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE **AUTHORISES FOR THE SUPPLY OF ALCOHOL:**

Name: Mr Adam Cooke Address:

32 Briar Road Ainsdale Southport

PR8 3RB

Telephone:

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL:

022042 Licence No: Issued by: Sefton Council



5.

West Lancashire Borough Council

LEISURE AND WELLBEING SERVICES, ROBERT HODGE CENTRE, STANLEY WAY, SKELMERSDALE, WEST LANCASHIRE, WN8 8EE

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Licensing Act 2003

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ANNEX 1 - MANDATORY CONDITIONS

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

- 1. No supply of alcohol may be made under the Premises Licence
 - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
 - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
- 2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.
- 3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
 - games or other activities which require or encourage, or are designed to require or encourage, individuals to
 - drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
 - (a) a holographic mark or
 - (b) an ultraviolet feature.

- 6. The responsible person shall ensure that -
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

- 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 2. For the purposes of the condition set out in paragraph 1
 - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) "permitted price" is the price found by applying the formula –

$$P = D + (DxV)$$

Where -

- (i) P is the permitted price
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence
 - (i) The holder of the premises licence
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
 - (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If the Premises Licence allows Exhibition of Films

- 1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
- 2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.
- 3. Where
 - (a) The film classification body is not specified in the licence, or
 - (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section "children" means any person aged under 18; and "film classification body" means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

If the Premises Licence has conditions in respect of Door Supervision except theatres, cinemas, bingo halls and casinos

- 1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:
 - (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - (b) be entitled to carry out that activity by virtue of section 4 of the Act.
- 2. But nothing in subsection (1) requires such a condition to be imposed:
 - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
 - (b) in respect of premises in relation to:
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act.
- 3. For the purposes of this section:
 - (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

The Mandatory Conditions on this licence are those that where in force at the time the Licence was printed, but that they are subject to amendment by Central Government. Current Mandatory Conditions can be viewed at www.gov.uk.

The premises licence holder should be warned that it is a requirement that they must comply with the Mandatory Condition in force not merely the ones contained on the licence.

ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

Fire extinguisher and fire alarm equipment to be maintained in accordance with certification and testing requirements.

Carry out risk assessments for licensable activities.

Volume and tempo of music/entertainment will be reduced one hour prior to closing.

Noise from music and associated sources (including DJ's and amplified voices) emanating from the premises will not be audible at the boundary of any nearby residential premises, at such a level which would constitute a nuisance inside those premises (with windows open)

All external windows and doors will be kept closed after 23.00 hours Monday to Sunday, other than for access and egress or in the event of an emergency. A management system will be in place to ensure this situation remains (the main external entrance doors may be kept open so long as the internal lobby doors are kept closed).

From Monday to Thursday two door supervisors to control the queue when customers are entering the premises to ensure that customers are advised as to the amount of time they are going to have to wait to gain entry to the premises, and to prevent any potential customer from entering the premises in such a way that may cause nuisance or disturbance.

From Monday to Thursday two door supervisors registered with the SIA will remain outside the premises until at least 10 minutes after the last customer has left the premises.

No off sales shall be permitted.

Signs to be placed in highly visible areas reminding customers to leave the premises quietly and to respect their neighbours during their journey home

All staff are trained and receive on going training in advising customers to leave the premises quietly and to respect their

neighbours during their journey home.

Music is lowered during the last hour and the DJ makes announcements from 01:30am and at 10 minute intervals until close advising customers to leave the premises quietly and to respect their neighbours during their journey home.

Door staff also advise customers to leave quietly as they disperse at the end of the night and keep a watchful eye on any customers congregating outside of the bar and politely ask them to move on in an orderly fashion.

A manager is present at the exit at closing reminding customers as they leave and ensuring that the door staff and staff emphasise the need for customers to remain quiet during their journey home.

Student Nights - In addition to regular dispersal policy, barriers are placed outside of the entrance 30 minutes before the end of the night and are manned by 2 door staff to prevent students from spilling out into the road who will remain in place until 10 minutes after the last customer has left. Trained staff in high visibility vests will assist the door staff by manning the area at the end of the barriers.

ANNEX 3 - CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

That the premises shall operate and maintain a CCTV system which shall be in use during all times licensable activities are taking place at the premises and comply as follows:-

- (i) The system shall cover all entrances and exits from the premises, in addition to covering areas of the premises used to store, supply or consume licensed products.
- (ii) The focus of the camera(s) shall be so as to enable clear identification or persons on the premises.
- (iii) The system will be capable of time and date stamping recordings and retaining said recordings for at least 21 days.
- (iv) The data Controller shall make footage available to a police officer or Authorised Officer, where such a request is made in accordance with the Data Protection Act 1998.
- (v) The premises will display signage informing customers that CCTV is in operation at the premises.
- B. That a risk assessment must be carried out of all licensable activities in the premises.
- C. That signs requesting the customers leave the premises quietly shall be displayed at the exits.
- D. That the site must be fully air conditioned.
- E. That patio doors leading to the external beer garden will be closed at 23:00 hours except for access and egress to and from the premises and/or in the event of an emergency.
- F. That no glassware to be collected from the premises or to be disposed of into outside waste receptacles between 23:00 and 08:00 hours.
- G. That the premises will operate a policy that prevents the sale of alcohol to persons under 18 to the satisfaction of the police and local authority. This policy shall state that any person, who does not appear to be at least 21 years of age, will not be served unless they can produce a recognised proof of age card accredited under the Proof of Age Standards Scheme (PASS), photocard driving licence or passport.
- H. That all staff will be trained in relation to the sale of alcohol to persons under 18. This training will be recorded and made available for inspection by any responsible authority on reasonable request.
- I. That the DPS will ensure the premises maintains an incident book which will contain a record of all incidents relating the premises, its staff and customers, including time, date, nature of incident and outcome to the satisfaction of Lancashire Constabulary and the Local Authority. This record will be available on request to any responsible authority.
- J. There shall be permanent notices placed on walls and pillers close to all exits where they can be seen and easily read by customers requesting them to leave the premises and the area quietly.

Dated: 14 December 2017

Stiller

Director Of Leisure And Wellbeing



West Lancashire Borough Council
LEISURE AND WELLBEING SERVICES, ROBERT HODGE CENTRE, STANLEY WAY, SKELMERSDALE,
WEST LANCASHIRE, WN8 8EE

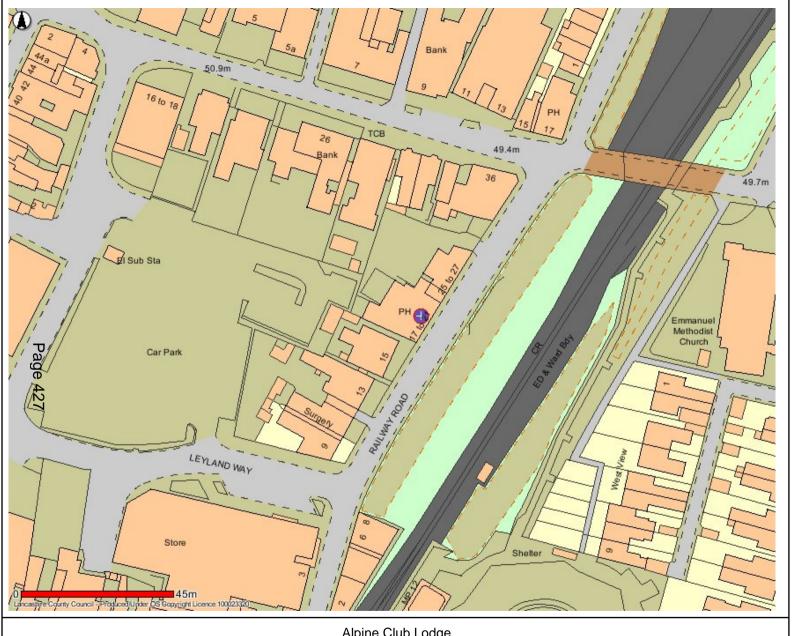
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Licensing Act 2003

Premises Licence

LN/00005051

ANNEX 4 - PLANS



Districts

Other District/Unitary Authority

Lancashire Districts

Alpine Club Lodge



Date: 11/12/2017

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Memorandum

To SENIOR LICENCING OFFICER Ref:LN/557696 WK/235689

From Environmental Protection and

Community Safety Manager OUR Ref: 235801

Subject Application for a Temporary Event Notice (New Year's Eve)

Alpine Club Lodge, 17-21 Railway Road, Ormskirk

Date 7 December 2017

Thank you for consulting me with regard to this Temporary Event Notice.

Under Section 104(2) of the Licensing Act 2003, I am submitting this objection notice to the granting of this application as West Lancashire Borough Council, being the relevant person, is satisfied that allowing these premises to be used in accordance with the notice would undermine the public nuisance objective.

The proposal is to extend the licensed hours from 2am to 3am on 1st January 2018 following New Year's Eve.

The grounds for this objection are that I consider that noise from recorded music and patrons in the vicinity would cause a public nuisance to occupiers of residential dwellings in close proximity. We have current complaints alleging noise from bass music from the premises and noise from patrons in the street in front of the premises.

As a result of these complaints, recording equipment was installed in nearby residential premises and bass music was recorded within the home at a level likely to cause a noise nuisance. I feel it would be inappropriate to allow this Temporary Event which would extend the period of music at the premises later into the night when nearby residents are expecting to sleep which would result in public nuisance to occupiers.

Jill Antrobus
Principle Environmental Health Officer
Ext 5251